

FOUR CORNERS WATER AND SEWER DISTRICT MINUTES REGULAR MEETING, November 21, 2023

Call to Order

Board Member Jonathan Claunch called the regular meeting of the Four Corners Water and Sewer District (FCWSD) to order at 6:33 pm on November 21, 2023, at the office of the Four Corners Water & Sewer District at 495 Quail Run Road, Bozeman, Montana.

Board Members present: Member Brad Early (by phone), member Jonathan Claunch and member Jeff Sipes.

Staff/Public present: Phil George, General Manager (GM) from FCWSD; and Amy Ellingson, District Administrator (DA) from FCWSD; Public: Travis Hackbarth, Ronald & Helene Showalter.

Approval of Minutes

October 17, 2023 Board Meeting Approved

Motion: Member Jeff Sipes moved to approve the minutes as written. Member Brad Early seconded. No public comment. The minutes were approved 3-0.

Public Comment on Non-Agenda Items: None

GENERAL BUSINESS

Ordinance 2023-09 Second Reading

Ordinance 2023-09: An Ordinance Accepting the Annexation Petition of Wild cat Partners LLC for annexation into the Four Corners Water and Sewer District

The property is located on Baxter Road east of Jackrabbit Lane. The petition is for 34 EDUs. Phil recommends approval.

Motion: Member Jeff Sipes moved to pass the 2nd reading of Ordinance 2023-09; member Brad Early seconded. No public comment. Motion passed 3-0.

Monthly Operations and Maintenance Report

Phil George offered the report.

- WRF Expansion steel building construction is complete. MCC and Blower interior building 90% complete. Northwestern Energy is scheduled for mid to late November.
- EGWWTP and WRF Odor Control improvement is ongoing.
- Lift Station upgrades have been pushed to mid-November by the contractor.
- Northstar water pressure reducing Cal-Valves have been rebuilt.
- A contractor damaged the sewer main on Homestake Drive and has been repaired. The downstream main line was jetted and cleaned at the contractor's expense.

Monthly Financial Report

Amy Ellingson provided the report.

- The DA reviewed upcoming annexations.
- Employee search still ongoing
- The Stip Bond water status of capital funds
- The DA reviewed the October budget vs. actual for the shared, sewer, and water expenses. There were no questions from the board.

General Manager Topics

Phil George offered the report.

- Scada ongoing
- Effluent Filtration- Spring execution, ordering parts.
- Capacity status: current around 925
- Adding thickening dewatering process, still ongoing.
- Northstar Lift Station Upgrade: Homeowners from Northstar attend the meeting to go over current projected plans. This is on ongoing projected that's only at 30% planning stages. The plan is currently at DEQ under review. The homeowners and the Northstar HOA will meet with Phil to discuss and continue going over the project in December.
- The District housing benefit will be renewed for the 2024 calendar year.

Board Member Topics

No board member topics.

Public Comment:

None

Next Meeting Date: January 16, 2024

Adjourn

There being no further business before the Board, the Four Corners Water & Sewer District meeting of November 21, 2023, adjourned at 7:40 p.m.

Amy Ellingson, DA

