

FOUR CORNERS WATER AND SEWER DISTRICT MINUTES

REGULAR MEETING, February 21, 2023

Call to Order

President Nancy Flikkema called the regular Meeting of the Four Corners Water and Sewer District (FCWSD) to order at 6:30 pm on Tuesday, February 21, 2023, at the office of the Four Corners Water & Sewer District at 495 Quail Run Road, Bozeman, Montana.

Board Members present: President Nancy Flikkema, Member Brad Early, Member Jonathan Claunch and Member Jeff Sipes

Staff/Public present: Phil George, General Manager (GM) from FCWSD; Amy Ellingson, District Administrator (DA) from FCWSD; and Libby Kueneke, Secretary

Approval of Minutes

January 17, 2023 Board Meeting

Motion: Member Jeff Sipes moved to approve the minutes as written. Member Brad Early seconded. No public comment. The minutes were approved 3-0.

Public Comment on Non-Agenda Items:

No public comment.

GENERAL BUSINESS

Ordinance 2023-01 Ginger Bear Lane LLC: 2nd Reading

Ordinance 2023-01: An Ordinance Accepting the Annexation Petition of Ginger Bear Lane, LLC for annexation into the Four Corners Water and Sewer District

The property is located behind Randash. The petition is for 1 EDU and an eventual 17 EDUs. The GM recommends approval.

Motion: Member Brad Early moved to pass the 2nd reading of Ordinance 2023-01; Member Jonathan Claunch seconded. No public comment. Motion passed 4-0.

Ordinance 2023-02 NW Properties LLC: 1st Reading

Ordinance 2023-02: An Ordinance Accepting the Annexation Petition of NW Properties, LLC for annexation into the Four Corners Water and Sewer District

The property is located near the large silos north on Jackrabbit Lane. The petition is for 1 EDU. The GM recommends approval.

Motion: Member Jonathan Claunch moved to pass the 1st reading of Ordinance 2023-02; Member Jeff Sipes seconded. No public comment. Motion passed 4-0.

Monthly Operations and Maintenance Report

Phil George offered the report.

- The WRF Expansion is in a winter shutdown. Minor cast-in-place concrete work will take place by the end of February '23.

- The new Elk Grove Booster Station is operational as of 1/26/23.
- The WRF Digester expansion is slated to be online by the end of February '23.
- Elk Grove WWTP Iron work design continues.
- The Digester Valve Enclosure is 80% complete.
- DEQ reviewed the WRF with no findings.

Monthly Financial Report

Amy Ellingson provided the report.

- The DA reviewed upcoming annexations.
- FCWSD employees' Health Insurance will be renewed in April.
- Two employees went through VFD training.
- No April Board Meeting will occur.
- The Stip Bond water status is at \$3,387,658 and sewer status is at \$1,333,047.
- The DA reviewed the January budget vs. actual for the shared, sewer, and water expenses.
- Sewer and Water rates were last raised in '22. The Board will discuss if rates should be raised in '24 at a future Board Meeting. The GM suggests increasing the overrun rate instead of the base rate.
- The DA reviewed capital projects. A quarterly review of the capital projects will continue.

General Manager Topics

Phil George offered the report.

- The GM reviewed the location of SBRs, ponds, and future development plans. The GM will brief the Board in March on Webster's plan, the cost, and required steps to control odor.
- Elk Grove Wastewater Treatment Life Extension work is scheduled to be complete in '23.
- SCADA is ongoing.
- Northstar Lift Station Capacity Engineering will be submitted to DEQ in March.
- MM is preparing the Effluent Filtration for DEQ submission by the end of February.
- FCWSD has begun design discussions with Webster Engineering to receive odor control recommendations and solutions.
- WRF is in a winter construction hold.
- FCWSD continues to review customer accounts for contract compliance.

Board Member Topics

No Board Member topics.

Public Comment:

No public comment.

Next Meeting Date: Tuesday, March 21, 2023

Adjourn

There being no further business before the Board, the Four Corners Water & Sewer District Meeting of February 21, 2023 adjourned at 7:05 p.m.



Libby Kueneke, Secretary