

FOUR CORNERS WATER AND SEWER DISTRICT MINUTES REGULAR MEETING, January 17, 2023

Call to Order

President Nancy Flikkema called the regular meeting of the Four Corners Water and Sewer District (FCWSD) to order at 6:28 pm on Tuesday, January 17, 2023, at the office of the Four Corners Water & Sewer District at 495 Quail Run Road, Bozeman, Montana.

Board Members present: President Nancy Flikkema, Vice President Bob Thelen, member Brad Early and member Jeff Sipes

Staff/Public present: Phil George, General Manager (GM) from FCWSD; Amy Ellingson, District Administrator (DA) from FCWSD; Teresa Kolnik; and Libby Kueneke, Secretary

Approval of Minutes

November 15, 2022 Board Meeting

Motion: Member Brad Early moved to approve the minutes as written. Member Bob Thelen seconded. No public comment. The minutes were approved 4-0.

Public Comment on Non-Agenda Items:

No public comment.

GENERAL BUSINESS

Ordinance 2022-06- Kolnik: 2nd Reading

Ordinance 2022-06: An Ordinance Accepting the Annexation Petition of Anthony and Teresa Kolnik for annexation into the Four Corners Water and Sewer District

The petition is for 6 lots with 2 EDUs per lot. The board agreed to remove "Whereas Four Corners County Water and Sewer District will sell each lot" and replace it with "Whereas Anthony and Teresa Kionik may sell each lot" in the 4th paragraph. Phil recommends approval.

Motion: Member Brad Early moved to pass the second reading of Ordinance 2022-06; member Bob Thelen seconded. No public comment. Motion passed 4-0.

Ordinance 2023-01-Ginger Bear Lane LLC: First Reading

Ordinance 2023-01: An Ordinance Accepting the Annexation Petition of Ginger Bear Lane, LLC, 75 Ginger Bear Lane, Bozeman, MT 59718 for annexation into the Four Corners Water and Sewer District

The property is located near the sheriff's department. The petition is for 1 lot with a possible future subdivision. Phil recommends approval. The board agreed to remove "Whereas Four Corners County Water and Sewer District will sell each lot" and replace it with "Whereas Ginger Bear LLC may sell each lot" in the 4th paragraph.

Motion: Member Bob Thelen moved to pass the first reading of Ordinance 2023-01; member Jeff Sipes seconded. No public comment. Motion passed 4-0.

Resolution 2023-01: CoL 2023

Resolution 2023-01: A Resolution of the Four Corners County Water and Sewer to set 2023 cost of living increase.

After studying data, and keeping in mind the housing allowance that is already in place, the GM recommends a 4.5% increase to address inflation and the finance committee recommends 4%- 4.2%. The board agreed on 4.25%.

Motion: Member Jeff Sipes moved to approve Resolution 2023-01; Member Bob Thelen seconded. No public comment. Motion passed 4-0.

Monthly Operations and Maintenance Report

Phil George offered the report.

- The WRF expansion is in a winter shutdown. All SBR basins have passed required leak testing. Excavation is backfilled to above-groundwater levels. The dewatering system is shut down. Minor cast-in-place concrete work may take place at the end of 1/23 depending on conditions.
- The new Elk Grove Booster Station is scheduled to be in service by the end of 1/23.
- Galactic Park and Commerce Lift Stations' piping rehab are completed. Remaining lift stations will be repaired in spring of '23.
- The WRF Digester expansion is slated to be online by mid-February '23.
- Northstar and Middle Creek Booster Stations' SCADA and PLC upgrades are complete. District lift station control systems' upgrades will continue.
- RI Basin 6 & 7 are 90% complete.
- DEQ reviewed the Elk Grove water permit and the WRF operations and permits. FCWSD awaits the reports.
- A system water leak was found and corrected in apartment buildings near Sky and Jackrabbit.

Monthly Financial Report

Amy Ellingson provided the report.

- The DA reviewed upcoming annexations
- An employee discontinued work at FCWSD. The position won't be replaced at this time.
- PayneWest Insurance has been renewed.
- The Stip Bond water status is at \$3,481,606 and sewer status is at \$1,815,151.
- The district administrator reviewed the December budget vs. actual for the shared, sewer, and water expenses. Leased vehicles don't show under "Vehicle Expenses" as they are considered a capital lease. Water meters are becoming more accessible, so pre-ordering will subside.
- The DM reviewed current capital projects.

General Manager Topics

Phil George offered the report.

- Elk Grove Wastewater Treatment Life Extension work is scheduled to be complete in '23.
- SCADA is ongoing.
- Northstar Lift Station Capacity Engineering will be submitted to DEQ in March.
- The GM is preparing the Effluent Filtration for DEQ Submittal by the end of the month.
- FCWSD contracted with Webster Engineering to receive odor control recommendations and solutions.
- WRF winter construction continues.

- FCWSD continues to review customer accounts for contract compliance, including ensuring use of proper EDUs as contracted.

Closed Meeting: Montana Section 2-3-203(3), MCA- Personal matter

A closed meeting occurred due to Montana Section 2-3203(3).

Board Member Topics

No board member topics.

Public Comment:

No public comment.

Next Meeting Date: Tuesday, February 21, 2023

Adjourn

There being no further business before the Board, the Four Corners Water & Sewer District meeting of January 17, 2023 adjourned at 7:51 p.m.



Libby Kueneke, Secretary