

**FOUR CORNERS WATER AND SEWER DISTRICT MINUTES
REGULAR MEETING, October 18, 2022**

Call to Order

President Nancy Flikkema called the regular meeting of the Four Corners Water and Sewer District (FCWSD) to order at 6:31 pm on Tuesday, October 18, 2022, at the office of the Four Corners Water & Sewer District at 495 Quail Run Road, Bozeman, Montana.

Board Members present: President Nancy Flikkema, member Bob Thelen, member Brad Early, member Jonathan Claunch, and member Jeff Sipes

Staff/Public present: Phil George, General Manager (GM) from FCWSD; Amy Ellingson, District Administrator (DA) from FCWSD; and Libby Kueneke, Secretary

Approval of Minutes

August 16, 2022 Board Meeting

The minutes have a typo to correct by removing "and member" in the second paragraph.

Motion: Member Brad Early moved to approve the minutes as revised with the specified revision. Member Bob Thelen seconded. No public comment. The minutes were approved 4 -0.

Public Comment on Non-Agenda Items:

No public comment.

GENERAL BUSINESS

New Board Member

Jeff Sipes is appointed to serve as a FCWSD board member. Cory Klumb no longer serves on the board. Nancy Flikkema will serve as president. Bob Thelen will serve as vice president. Brad Early will continue to serve as secretary treasurer. Jonathan Klaunch will continue to serve as member.

Motion: Member Bob Thelen moved to approve the board member changes. Member Brad Early seconded. No public comment. Motion passed 4-0.

Ordinance 2022-04 2nd Reading

Ordinance 2022-04: An Ordinance Accepting the Annexation Petition of Dykstra Family, LP for annexation into the Four Corners Water and Sewer District

The property is located south of Anderson. The petition is for 10 additional EDUs to bring the total to 25. Phil recommends approval.

Motion: Member Brad Early moved to pass the 2nd reading of Ordinance 2022-04; member Jonathan Klaunch seconded. No public comment. Motion passed 5-0.

Ordinance 2022-05 1st Reading

Ordinance 2022-05: An Ordinance Accepting the Annexation Petition of TRD, INC, 81123 Gallatin Road, Bozeman MT 59718 for annexation into the Four Corners Water and Sewer District

The property is located behind the current Bozeman Hot Springs. Phil recommends approval.

Motion: Member Jonathan Klaunch moved to pass the 1st reading of Ordinance 2022-05; member Bob Thelen seconded. No public comment. Motion passed 5-0.

Webster Engineering: Odor Report

The GM is seeking a preliminary design to get the existing system to correct standards. Lack of moisture and short rest times are key causes for this new system's odor issues. Recommendations include replacing organic wood chip media with longer lasting plastic; adding a cover and a vertical exhaust; lining the structure using local capacity for cost savings; and making the input moisture chamber serviceable by FCWSD workers. Retention time and external measurements of H₂S are measurements of success.

The GM will meet with Webster to refine the project work and cost and report findings at a future board meeting. FCWSD will post online all taken steps for residents' viewing.

Monthly Operations and Maintenance Report

Phil George offered the report.

- The concrete structures for all SBRs are complete and will be lined and tested for leaks this month with backfill and pipe installation to follow. Foundation concrete construction will start when the backfill reaches needed elevation.
- Elk Grove Booster Station site work is nearly complete. The new booster station is expected to arrive in early November.
- Galactic Park and Commerce Lift stations' piping rehab and North Star Lift Station is complete.
- Galactic Park Lift Station needed a pump replaced while waiting for parts to repair the original. A spare from the spare program was put into service.
- WRF Digester backfill and road/landscape work is complete. Concrete forms for the roof are poured with final piping and electrical installation scheduled to follow.
- A meeting is scheduled with Xylem to resolve ongoing SBR issues.
- The GM is seeking a grant from the county for the Elk Grove booster plant project.

Monthly Financial Report

Amy Ellingson provided the report.

- The DA reviewed upcoming potential annexations.
- FCWSD has searched to fill 2 positions; 1 is filled and the other is ongoing.
- The audit is underway with an upcoming field day.
- The Stip Bond water status is at \$3,375,966 and sewer status is at \$3,343,781
- The DA reviewed the September budget vs. actual for the shared, sewer, and water expenses. There were no questions from the board.
- The revenue bond will be included in the monthly report starting at the next board meeting.

General Manager Topics

Phil George offered the report.

- Elk Grove Wastewater Treatment Life Extension is scheduled to be complete in '23.
- Upgrading SCADA to one unified system continues. Labor and chip issues cause delays.
- Northstar Lift Station is approaching capacity. Adding a lift station and bypasses would resolve the issue.
- Effluent filtration will filter TSS prior to entering the RI basin to lower organic material and minimize odor. GM selected the vendor and is preparing for DEQ submittal.

Board Member Topics

Elk Grove Development CO and FCWSD lawyers are creating an easement agreement that does not cross the creek. A financial meeting will be planned, and a general update of EDUs will be presented at the next board meeting.

Public Comment:

No public comment.

Next Meeting Date: Tuesday, November 15, 2022

Adjourn

There being no further business before the Board, the Four Corners Water & Sewer District meeting of October 18, 2022 adjourned at 7:30 p.m.

A handwritten signature in black ink, appearing to read "Libby Kueneke". The signature is written in a cursive, flowing style.

Libby Kueneke, Secretary