

**FOUR CORNERS WATER AND SEWER DISTRICT MINUTES  
REGULAR MEETING, August 16, 2022**

**Call to Order**

President Cory Klumb called the regular meeting of the Four Corners Water and Sewer District (FCWSD) to order at 6:36 pm on Tuesday, August 22, 2022, at the office of the Four Corners Water & Sewer District at 495 Quail Run Road, Bozeman, Montana.

Board Members present: President Cory Klumb, Vice President Nancy Flikkema, member Bob Thelen and member Brad Early.

Staff/Public present: Phil George, General Manager (GM) from FCWSD; Amy Ellingson, District Administrator (DA) from FCWSD; Jeff Sipes; and Libby Kueneke, Secretary

**Approval of Minutes**

June 21, 2022 Board Meeting

**Motion:** Member Bob Thelen moved to approve the minutes as written. Member Brad Early seconded. No public comment. The minutes were approved 4-0.

**Public Comment on Non-Agenda Items:**

No public comment was made.

**GENERAL BUSINESS**

**Ordinance 2022-04 1st Reading**

Ordinance 2022-04: An Ordinance Accepting the Annexation Petition of Dykstra Family LP, 54 Cedar Shade Lane, Bozeman, MT 59718 for annexation into the Four Corners Water and Sewer District

The property is located south of Town Pump and is seeking annexation for the remainder of the parcel tract E1, which is part of tract A under ordinance 2020-07. Phil recommends approval.

**Motion:** Member Nancy Flikkema moved to pass the 1st reading of Ordinance 2022-04; member Bob Thelen seconded. No public comment. Motion passed 4-0.

**Resolution 2022-04-2022-2023 Budget Updated to 2022-05**

Resolution 2022-04- 2022-2023 Budget Updated to 2022-05: A Resolution of the Four Corners County Water and Sewer District to Approve the 2022-2023 Budget

This resolution corrects the number of the resolution from 2022-04 to 2022-05 as 2022-05 is in use.

**Resolution 2022-06: Tax Assessment**

Resolution 2022-06: A Resolution of the Four Corners County Water and Sewer District Special Assessment

The levy has decreased by \$45. 184 new levies came in 2021, and the levy will continue to drop as more residents enter the district.

**Motion:** Member Nancy Flikkema moved to approve Resolution 2022-06; Member Brad Early seconded. No public comment. Motion passed 4-0.

### Monthly Operations and Maintenance Report

Phil George offered the report.

- At the WRF Expansion, backfill around the digester is nearing completion and form placement for the top slab is scheduled to begin this week. SBR construction has all slab pours complete. Wall construction will occur on the third pour this week.
- The Elk Grove Booster construction site is ready for the slab pour this week. Final preparation for the Booster Station Building is scheduled for the next few weeks.
- Temporary repairs to the Galactic Park Lift Station are holding for now. Replacement rail and pump connection elbows have arrived and will be scheduled for installation soon.
- A contractor has been selected for construction of Outfall 003 Phase 2, IP cells 6 & 7. Work is expected to begin 11/22.

### Monthly Financial Report

Amy Ellingson provided the report.

- Potential upcoming annexations include 12-24 units at Ginger Bear Lane and lots in Rainbow.
- 2 new employees have joined FCWSD.
- Finding district vehicles to purchase has been difficult. 1 vehicle was purchased, and FCWSD is on the list for a vehicle in the future.
- Summertime projects included flushing all hydrants; staining fences and exteriors; and completing ground work, manhole covers, and the GIS.
- The Stip Bond water status is at \$3,369,605 and sewer status is at \$4,410,739.
- The district administrator reviewed the June 2022 and July 2022 budget vs. actual for the shared, sewer, and water expenses. There were no questions from the board.
- The district administrator reviewed the capital projects with the board.
- A request was made for an updated report of total EDUs. The General Manager will give an update in an upcoming meeting.

### General Manager Topics

Phil George offered the report.

- Webster Environmental Associates have a report expected 9/22 on odors at the WRF.
- Elk Grove Wastewater Treatment Life Extension work is scheduled to be completed 8/22.
- The SCADA upgrade is ongoing.
- The Elk Grove Booster delivery is expected 10/22.
- Engineering is working on the Northstar Lift Station Capacity.
- Engineers are seeking specs on an effluent filtration system to reduce TSS in the RI basin.
- FCWSD documents have been requested. The request was given to FCWD's lawyer.

### Board Member Topics

No board member topics arose.

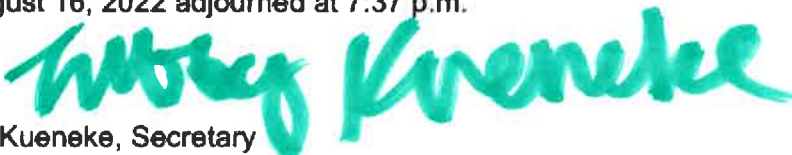
### Public Comment:

No public comment was made.

**Next Meeting Date:** Tuesday, September 20, 2022

### Adjourn

There being no further business before the Board, the Four Corners Water & Sewer District meeting of August 16, 2022 adjourned at 7:37 p.m.



Libby Kueneke, Secretary